

2024 New Faculty Workshop
Friday, August 9; Location: CITL (Speare 113)

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| 9:00 – 9:30 am | <u>Welcome, introductions, and getting started as a faculty member at New Mexico Tech</u>
Introductions and welcome.
<i>Rick Thompson, Associate Vice President for Academic Affairs</i> |
| 9:30 – 10:00 am | <u>Faculty Responsibilities</u>
An overview of faculty responsibilities (e.g., advising, reference letters, mentoring, student success, engagement in campus and professional activities such as Faculty Senate) new employees should be aware of.
<i>Corey Leclerc, Dean, College of Engineering</i> |
| 10:00 – 10:15 am | Break |
| 10:15 a.m. – Noon | <u>Teaching essentials</u>
Designing a syllabus, setting expectations, course assessment, attendance, dos-and-don'ts.
<i>Steve Simpson, Dean, College of Arts and Sciences</i> |