

NEW MEXICO INSTITUTE OF MINING AND TECHNOLOGY

FACULTY SENATE MEETING

Tuesday, February 4th, 2020

Workman 101 4:00 p.m.

Minutes

1. Call to order and approval of minutes

Chair Tom Engler called the meeting to order at 4:01 pm with a call for approval of the December 3, 2019 minutes. Dr. Bruce Harrison moved to approve the minutes, seconded by Dr. Sally Pias. Motion passed unanimously.

2. Introductions - *Doug Wells*

Dr. Wells briefly introduced James Scott as the new Registrar.

Regent Veronica Espinoza's attendance was acknowledged.

3. President's Report - *President Wells*

President Wells announced that there has been some restructuring of organizations within NMT. Our enrollment levels have declined progressively since 2014 and this has a large impact on our funding. President Wells stated that we recently had an external assessment by EAB. The findings showed that we need a more aggressive enrollment strategy, we need to consider re-evaluating financial aid strategies, and that that a new structure should be considered. There was also a vote of no confidence in December at the Faculty Senate meeting.

President Wells discussed the re-organization foundation. He stated that we need to build a culture of recruitment and that it is integrated across campus is fundamental to our success. We need to create a data-driven, integrated campus-wide-approach to address the challenges facing the institution in attaining enrollment goals. We need an integrated and comprehensive marketing plan that transcends to various divisions on campus. It also needs to focus on primarily marketing NMT for recruitment. EAB noted an unhealthy disconnect across the campus in the report. We can't move forward until we address these topics.

President Wells discussed the changes to Academic Affairs. The Vice President of Academic Affairs will have a new office of Enrollment Management. Those under this office include: Office of Graduate Admissions, Office of Undergraduate Admissions (including international admissions), Office of Registrar (includes Institutional Research), Office of Financial Aid, Office of Community Education, Office of Student Success, and Office of Academic Outreach.

President Wells discussed changes to Office of Student and University Relations. SUR will be rebranded as the Office of Student Life with Peter Phaiah as the acting VP of

Student Life. All of the offices reporting to the Office of Student Life are dedicated to creating the experience for the student.

President Wells discussed changes to the Office of the President. The Office of Communications and Marketing will now be the Office of Marketing and Communications. It will also be reporting directly to the Office of the President. Within a month we will have a strategic plan that will be linked strongly to enrollment.

President Wells noted that as we move forward, things will be evolving as there is more assessing. We need to create a culture of recruitment on this campus. We are all invested in recruitment and we are all in this together. Each academic department should have individual recruitment goals and coordinate those with VP Wells.

4. Reports of Senate Standing Committees action

a. Regents-Faculty Conference Committee Report – *Ashok Ghosh*

Dr. Ghosh announced that the goal of the faculty survey is to identify faculty concerns and solicit ideas for improvement. Last year's feedback sparked productive conversations between administration and faculty. The committee will be formulating specific questions that deal with topics that our faculty cares about. The survey will be open for the last two weeks of February. The committee plans to review the comments from faculty the first week of March and report back to the Faculty Senate in April.

b. ADA Committee Report – *Dave Westpfahl*

Dr. Westpfahl proposed to add two ex-officio representatives from Facilities Management to the ADA committee.

Motion was moved and approved.

c. AFT Committee – *Michaelann Tartis*

Dr. Tartis discussed a proposed draft policy for probationary faculty who are appealing final tenure decisions. She noted that this policy is intended to be brief with details to follow in the procedure.

Several key items in the policy were discussed.

1. When a decision to recommend against awarding tenure has been reached by the VPAA, the faculty member will be informed of the decision in writing.
2. The faculty member has 30 days to submit a written appeal to the VPAA.
3. The VPAA and an advisory body of up to five members will consider the appeal. The faculty member may choose to bring up to two advisors to the meeting.
4. The VPAA makes a recommendation to the President. The faculty member will be informed concurrently in writing of the recommendation.
5. The recommendation of the VPAA may be appealed to the President. The faculty member has 5 days from then to appeal at that level.

6. The recommendation of the President may be appealed to the BOR

Several friendly amendments were approved. Under point #3, clarify that it is the VPAA that will appoint an advisory body. Under point #2, specify 30 calendar days. Under point #4, add five working days after the meeting with the VPAA.

Motion moved and approved.

5. Reports of Senate Special Committees

6. Council of Chairs Report – *Doug Wells*

a. Minor in Education- *Megha Khandelwal*

Dr. Khandelwal stated the minor in education was approved last fall by the NM PED last fall. She discussed the five classes in education that will align with the graduate certificate in secondary alternative licensure.

Motion moved and approved.

b. Class Scheduling – *Doug Wells*

Dr. Wells stated that ran into some issues scheduling meetings this semester. Individual faculty made specific requests without going through their department chair. Going forward, all class schedules will go through department chairs only.

7. Graduate Council Report - *Aly El-Osery*

a. Master of Science Degree in Communication & Design for Public Engagement

Dr. Steve Simpson discussed a proposal from the CLASS department to add a new graduate program. He explained that this body would be voting on what will go into the catalog.

Dr. Simpson noted that HED completely changed the format for submitting proposals after starting on this. They now have a 500-word limit that has to go into a survey Monkey. Most of the comments that faculty provided will be going into this version. This program is something that builds on the Technical Communication undergraduate program.

The curriculum for this program includes 30 credit hours and builds on the current BS in TC. Several career tracks were also discussed including:

- #1 Communication, Branding, and Project Management for Non-Profits and Startups
- #2 Science Communication, Policy and Outreach
- #3 UX/UI Research and Design
- #4 STEM Career Promotion and Advancement

Dr. Simpson moved to approve. Motion passed unanimously.

Friendly amendment was made regarding the way this program is proposed; the independent study option does not meet our Masters requirements. Change was made under curriculum to additional 3 or 6 cr hrs to 500 level or higher.

8. Unfinished Business

9. New Business

10. Announcements

a. Results of Academic Calendar Proposals – *Tom Engler*

Dr. Engler stated that in December an email vote for the academic calendar was sent out to this body. There were two proposals that both passed. The proposals included that the full week that contains Thanksgiving Day will be an academic holiday. Additionally, the new academic calendar will allow the Registrar's Office to have at least a full week to process grades before the Holiday break (Christmas-New Year's).

b. Cybersecurity Maturity Model Certification - *Lorie Liebrock and others*

Dr. Liebrock stated that the cybersecurity maturity model certification came out in the defense acquisition regulations in October. This is a requirement for all DoD contracts and you must be certified.

ITC will be overseeing this. They are asking all PIs that have or will soon have contracts with the DoD to contact their Program Managers to see what CMMC classification level your existing, new and proposed contracts will have.

c. RecycleMania - *Steve Hicks*

Steven Hicks discussed RecycleMania. This is a program where NMT is competing in a competition to track our recycled materials with over 300 other schools. This will be an 8 week competition or a special case study where you write up a news article such as what Chartwells does with food waste. The idea is to build interest in our recycling program and get the word out. Our recycling program has been out for a year and a half with over 70,000 pounds of material in our first fiscal year.

11. Adjournment

By unanimous decision, the Faculty Senate adjourned 5:10 pm.