

# Student Work Authorization

## Reduced Course Load Waiver for Graduating Students

The student work authorization process has been expanded to allow students in their final semester before graduation to enroll less than full time and maintain student employment. With approval from the student's advisor and the Registrar's Office (and the Graduate Office, if applicable), the student will be permitted to work on campus based on the amount of hours deemed necessary to complete graduation requirements.

**Section A – to be completed by student**

Student ID: \_\_\_\_\_

Name: \_\_\_\_\_

Email: \_\_\_\_\_

---

**Section B – to be signed by student**

I hereby certify that the requirements for obtaining my degree in the area of \_\_\_\_\_ will be met  
(Major)  
at the end of the current semester. I am currently enrolled in the \_\_\_\_\_ remaining credits needed to graduate.  
(# of credit hours)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

---

**Section C – to be signed by Advisor**

I hereby certify that this student will complete the requirements for obtaining their degree at the end of this current semester with their current schedule of classes.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Date

---

**Section D – to be signed by Graduate Office (if student is a graduate student)**

I hereby certify that the student is eligible to work on campus, per Graduate Office policy. The student is currently enrolled in \_\_\_ credits.

---

Signature	Print Full Name	Date
-----------	-----------------	------

---

**Section E – To be signed by Registrar's Office**

I hereby certify that this student has submitted their intent to graduate form.

---

Signature	Date
-----------	------

**Section F – To be signed by the Student Affairs Office (if the student is international)**

I hereby certify that this student is eligible to work on campus while attending less-than full-time.

---

Signature	Date
-----------	------

Financial Aid Approved Initials and Date: \_\_\_\_\_